

## **Peer Review Order**

### **for the Manuscripts Submitted to the “Control Sciences” Journal**

1. Each manuscript submitted to the Journal is considered by the editorial office. If it does not meet the minimum criteria (compliance with the Journal scope, scientific level, similarity level or formatting rules), a reasoned rejection notification is sent to the author. Otherwise, the manuscript is peer-reviewed\*. The reviewers (as a rule, there are two of them) are chosen according to the recommendation of an Editorial Board member who is competent in the scientific field to which the considered manuscript belongs. The process of peer-reviewing is anonymous, which is called single-blind.
2. If a review on the article includes comments, recommendations to improve the manuscript are sent to the author; if the review is negative, a reasoned rejection notification is sent to the author. The anonymous reviews are sent to the author in both cases.
3. If the both reviews are positive and do not include comments, the manuscript is sent to the Editorial Board member for conclusion. If the conclusion is positive, the Editorial Board member recommends the manuscript for publication and the manuscript is considered by the Editorial Board to decide whether it will be published or rejected. If the conclusion of the Editorial Board member is negative or the paper is rejected by the Editorial Board, a reasoned rejection notification is sent to the author. If the paper is accepted for publication by the Editorial Board, the name of the Editorial Board member who recommends the paper for publication is mentioned when the paper is published.
4. The paper improved by the author is sent to the reviewer for the further reviewing. The following process takes place as in clauses no. 2 and 3.

\* The reviewer evaluates the paper on several criteria:

- subject: compliance with the Journal scope;
- presentation: text clarity, logical structure, lack or excessiveness of material, paper title accordance with its contents;
- scientific results: their significance, originality, practical usefulness.